**Interim Progression Review – Student Submission**

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| --- | --- |
| Student name: |  |
| Student ID number: |  |
| Programme name: |  |
| Academic Unit: |  |
| Supervisor/s: |  |

According to the Code of Practice (<http://www.calendar.soton.ac.uk/sectionV/code-practice.html>), **part-time students who have not undergone a Progression Review in the previous twelve months of candidature should undergo an Interim Progression Review.**

Interim Progression Reviews cannot lead directly to termination, however they are formal points in a student’s candidature and should be treated as such. As a minimum, students will be given written feedback and, if necessary, guidance on actions to be taken to support progress in their candidature. An unsatisfactory Interim Progression Review may lead to an Exceptional Progression Review.

**Instructions:**

Please submit your Interim Progression Review Report for review. Guidance on the format of your report and what it should include can be found in the Faculty of Arts & Humanities PGR Handbook on the Doctoral College website:

[http://bit.ly/FAHhandbook](https://eur03.safelinks.protection.outlook.com/?url=http%3A%2F%2Fbit.ly%2FFAHhandbook&data=01%7C01%7CJuliet.Hasson%40soton.ac.uk%7C50a3b36ef6a54e4f05fa08d741938073%7C4a5378f929f44d3ebe89669d03ada9d8%7C0&sdata=vEps98OEyYUikiR8ZXZaCLHD0XCdkqkgyKzoFW4nu1c%3D&reserved=0)

Please also review your Academic Needs Analysis and update your training record below.

**Once you have completed this form, please submit it along with your Interim Progression Review Report to the Graduate School Office.** Questions marked with an asterisk are mandatory.

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\* Please state your provisional thesis title (if known) or your project title:

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**\* Review of Academic Needs Analysis**

Please review your Academic Needs Analysis in the box below. The review should include comments on the training you have already undertaken as well as any outstanding or additional training required. Please refer to your PGR Handbook for further guidance.

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**Training Record**

Please list below any training and/or other activities you have undertaken since you have completed your Academic Needs Analysis. Please include all training/activities, including those you have already noted in your activity reports.

**Training Courses** (Including Gradbook courses and Faculty level training)

|  |  |
| --- | --- |
| Course name | Date |
|  |  |
|  |  |
|  |  |
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|  |  |

**Professional Development Activities** (e.g. teaching/demonstrating, invigilation, internal conferences/workshops attended, external conferences/workshops attended)

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Organised by | Short Description | Date |
|  |  |  |  |
|  |  |  |  |
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**Modules Completed/to be completed**

Please list any modules you are registered on/auditing.

|  |  |  |  |
| --- | --- | --- | --- |
| Subject Code | Course Number | Course Title | Dates |
|  |  |  |  |
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**Once you have completed this form, please submit it with your Progression Review report to the Faculty Graduate School Office.**

**We recommend you keep a copy of this form for your records.**

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| --- | --- |
| Student name: |  |
| Signature: |  |
| Date: |  |